



WORK RELATED INJURY PROCESS – Grand Junction, CO

For any work related injury, the injured employee must be treated at St Mary’s Occupational Health Services. **When you are treated at these facilities, let them know that Pinnacol is your company’s Workmen Compensation insurance carrier.** You will need to fill out a LONG Accident Report Form and fax it to the Safety/Loss Prevention Manager in Englewood (Fax 303-742-3313) so the claim can be opened with Pinnacol. Your claim will then be assigned a claim number that you need to reference when receiving further medical treatment for your injury.

Procedure for Work Related Injuries

- Report ALL work related injuries to your supervisor immediately.
- For injuries that do not need immediate medical attention, notify your supervisor and schedule an appointment at St Mary’s facility within 24 hours of the incident, or the following Monday if an injury occurs over the weekend.
- For injuries requiring immediate medical attention, notify your supervisor and go to one of the facilities listed below immediately, where you will be treated appropriately.
- For life or limb threatening injuries, go to the nearest hospital emergency room.

Any medical costs received from non-approved locations or its referrals without proper authorization will be the full responsibility of the employee.

St Mary’s Occupational Health Services

1100 Patterson Road
Grand Junction, CO 81506
970-244-2001
Monday-Thursday 8am-5pm, Friday 8am-4pm

MCC Drug & Alcohol Screening (drug screens only)

1236 North 7th Street
Grand Junction, CO 81501
970-256-7772

I have read, understand, and agree to comply with the Work Related Injury Process set forth by LONG Building Technologies, Inc.

EMPLOYEE SIGNATURE

DATE

Printed Employee Name