



Technology for Better Buildings

SAVINGS PLAN

LONG Building Technologies, Inc. has a Savings Plan available to employees. Here are the rules to participate in the LONG Savings Plan:

- LONG Building Technologies, Inc. will pay interest equal to 1½% **UNDER** the prime rate. The rate will be set for one month on the first day of the month and will apply through the last business day of the current month.
- Contributions are made through AFTER-TAX payroll deductions but outside deposits are allowed.
- Deposits may be in any amount in US Currency.
- No minimum deposit is required to open an account.
- Outside of payroll Deposits and Withdrawal Requests should be made within the first three business days of any month.
- **Outside of payroll Deposits made later than the third day of the month will not earn any interest for that month.**
- **Withdrawals made after the third day of the month will not earn any interest for that month.**
- Participants will receive monthly statements.
- An Authorization Form must be filled out and signed any time a change is requested to your payroll deduction.
- Participation is entirely voluntary and can be stopped or started at any time.

It is important for Savings Plan Participants to understand LONG Building Technologies, Inc. is not insured federally or otherwise to absolutely protect your deposits. If the company should go bankrupt, Savings Plan Participants could lose their money and any interest associated with their account value.

The above rules are necessary to minimize paperwork, clerical time, and administrative cost. If you have any questions or want to participate, please see Human Resources or Controller.